

Open Positions

Last Updated Tuesday, 23 February 2010

Do you want to.....work with children while experiencing a foreign culture?..live in an international environment in a rainforest?..have the freedom to set up and lead your own projects? ..then..challenge yourself and become a volunteer/ trainee in an orphanage in Brazil!

Who are we? Casa do Caminho is situated in the middle of a rainforest, outside of Rio de Janeiro, Brazil. The orphanage aims to take children away from aggression, drugs & criminality in Rio and surrounding suburbs. It provides these children with shelter, nutrition, education and a lot of freedom to play. Your help is needed because international volunteers bring new knowledge and enthusiasm to Casa do Caminho from which the children and staff can learn from! Who are we looking for?

We are looking for motivated volunteers & trainees with different backgrounds (psychology, teaching, business, IT, arts & culture, sports, organic farming,..) to work as:

Psychologist

Social Worker

Monitor - Children

Teacher

Language School teacher

Organic farming specialist

Volunteer coordinator

IT expert

Medical coordinator

Maintenance/ Electrician volunteer

Sports teacher/ manager

Theater, Art, Music teachers

Nutritionist

Plumber

Carpenter

Cook

Monitor - Teenage Girls House

Monitor - Teenage Boys House

Marketing/Fundraiser

Officer Manager - Language School

What are the general requirements?

- Age minimum: 21 years

- Intermediate Portuguese skills

- 6 months- 2 years volunteer/trainee period

What do we offer? The volunteer program at Casa do Caminho is completely free. Volunteers receive an airport pick-up, accommodation, food, training, portuguese classes and access to "capoeira" classes. Volunteering at Casa do Caminho is a unique cultural experience – you will get to know the brazilian culture, have the freedom to set up your own projects and the children will make you feel at home from the very first second!

If you are interested, please do not hesitate to apply online. Current openings are linked above and also described in the following.

Psychologists

Positions open starting: Now

What are we looking for?

We are looking for volunteers with a degree or experience in psychology to work with our children. As a psychologist at Casa do Caminho you will have the following key responsibilities

- Evaluate and improve the existing education system

- Give advise and training to the educators

- Work closely with the children and teenagers to help them to cope with their past and to improve their social behavior

Besides your key responsibilities new projects are always welcome to be set up! What are the requirements?

- Age minimum: 21 years

- Intermediate Portuguese skills

- 6 months - 2 years volunteer/trainee period

- Degree or experience in psychology

- Ideally experience in working with children and teenagers

IT experts

Positions available starting: April 2010

What are we looking for?

We are looking for volunteers with a degree or experience in IT to work on our Information and Communication project.

As an IT expert at Casa do Caminho you will have the following key responsibilities

- Maintain the IT infrastructure of three different houses (orphanage and teenager houses)

- Extend and improve the existing IT project

- Develop new ideas to optimize the means of communication of Casa do Caminho, i.e. set up a Voice over IP project Besides your key responsibilities new projects are always welcome to be set up! What are the requirements?

- Age minimum: 21 years
- Basic Portuguese skills
- 6 months - 2 years volunteer/trainee period
- Degree or experience in IT & Communication
- Ideally experience in working with children and teenagers

Teacher Positions available starting: July 2010 What are we looking for?

We are looking for volunteers with a degree or experience in teaching to work give lessons to the either the children or the teenager. As a teacher at Casa do Caminho you will have the following key responsibilities

- Give lessons in various subjects to the children or teenagers
- Develop new ideas and means to motivate the children and to transfer knowledge Besides your key responsibilities new projects are always welcome to be set up! What are the requirements?
- Age minimum: 21 years
- Intermediate Portuguese skills
- 6 months - 2 years volunteer/trainee period
- Degree or experience in teaching

Language School Teacher

Positions available starting: May 2010

We are looking for students & volunteers with teaching experience. We will offer English, Spanish and Portuguese (Brazilian) language classes for adults, teenagers and children at affordable prices. For interested volunteers - Requirements

- Experience in teaching English, Spanish or Portuguese.
- Be at least 21 years old
- Basic knowledge of the Portuguese language
- Willing to stay for a minimum period of 6 months - 2 years We offer for teachers
- Accommodation in Ipanema very basic (close to the beach)
- Free access to participation in language courses
- Option to visit the child centre in the weekends to help out

1 Organic farming Teacher (paid, minimum of 2 years)

2 Organic Farming volunteer

Organic farming Teacher

Casa do Caminho is a child centre and community centre which possesses a small organic farm where we produce fruits and vegetables. We also possess a small chicken and fish farm. The last year 3 teenagers of our child centre worked 3 days a week in the project learning how to produce organic. Our project leader has left and we are looking for long-time replacement (a minimum of 2 years) We need someone who wants to further develop the project, include the children and our teenagers in the project. The first 3 months will be a test period where we test the person's skills, adoption to our community and teaching skills for our children and teenagers. The "organic farming teacher" will receive a minimum wage of 517 R\$, accommodation and food. Once the organic farm start to make profits we will combine a % of the profits of the sold production.

Required skills

- Teaching abilities
- Organic farming skills
- Ability to work land in the Brazilian climate conditions.
- Social skills able to adjust to a rural community.
- fluent in Portuguese

We offer

- a minimum wage of 517 R\$

- Accommodation and food
- % of profits of products sold in the market.
- Support to obtain a volunteer visa. 2 Organic farming volunteer

We are looking for volunteers with a degree or experience in organic farming to work in our garden. As a organic farming specialist at Casa do Caminho you will have the following key responsibilities

- Maintain and extend the existing organic farm
- Develop new ideas to involve the children in gardening Besides your key responsibilities new projects are always welcome to be set up! What are the requirements?

- Age minimum: 21 years
- Intermediate Portuguese skills
- 6 months - 2 years volunteer/trainee period
- Degree or experience in organic farming
- Ideally experience in working with children and teenagers

Volunteer coordinator Position available starting: September 2010 What are we looking for?

We are looking for volunteers with a degree or experience in business or related subjects to work as a volunteer coordinator. As a volunteer coordinator at Casa do Caminho you will have the following key responsibilities

- Recruiting and correspondence with new volunteers
- Development of new marketing means
- Education and integration of new volunteers
- Administration and coordination on site (update manuals, follow-up meetings, ensure a good communication flow between staff and volunteers) Besides your key responsibilities new projects are always welcome to be set up! What are the requirements?

- Age minimum: 21 years
- Intermediate Portuguese skills
- 6 months - 2 years volunteer period
- Degree or experience in managing/coordinating or related subjects
- Ideally experience in working with children and teenagers Medical coordinator Position available starting: May 2010

What are we looking for?

We are looking for volunteers with a degree or experience in nursing or related subjects to work as a medical coordinator. As a medical coordinator at Casa do Caminho you will have the following key responsibilities

- Schedule and conduct medical runs with the children and teenagers
- Deal with any medical issue arising
- Structure and maintain the existing medical inventory and ambulance Besides your key responsibilities new projects are always welcome to be set up! What are the requirements?

- Age minimum: 21 years
- Intermediate Portuguese skills
- 6 months - 2 years volunteer/trainee period
- Degree or experience in nursing
- Ideally experience in working with children and teenagers
- Driver's licence

Maintenance / Electrician Position available starting: March 2010 We are looking for handy volunteers who are creative with the limited supplies, tools and resources Casa do Caminho possesses. Jobs include: fixing doors, windows, painting, general wiring, connecting lights, installing fans, organizing our deposits, toolroom, fixing bicycles, renovating rooms, roofs, walls etc. What are the requirements?

- Age minimum: 21 years
- Intermediate Portuguese skills
- 6 months - 2 years volunteer/trainee period
- Ideally experience in working with children and teenagers

Sports Teacher/ Manager

Positions available starting: June 2010 In November 2008 our new sports & community centre should be ready. We need volunteers that can organize sport, cultural and social events for our children and the local community. The centre also needs to be managed. Our aim is to let the community manage their centre. People need to be trained and orientated how to manage the centre.

What are the requirements?

- Age minimum: 21 years
- Intermediate Portuguese skills
- 6 months - 2 years volunteer/trainee period
- Qualified in teaching sports, managing sports or having experience training specific sports.
- Ideally experience in working with children and teenagers Theater, Music and dance teachers Positions available starting: July 2010 In November 2008 our new sports & community centre should be ready. We need volunteers that can organize theater, music and dance classes for our children and for the local community. Our aim is to let the community

manage their centre. People need to be trained and orientated how to teach others.

What are the requirements?

- Age minimum: 21 years
- Intermediate Portuguese skills
- 6 months - 2 years volunteer/trainee period
- Qualified in teaching theater, arts, dance or having experience in this area
- Ideally experience in working with children and teenagers

Social Worker

Positions available starting: Now! We are looking for volunteers with a degree or experience in social work to work with our children. You will work together with our Brazilian social work. As a social work at Casa do Caminho you will have the following key responsibilities

- Evaluate and improve the existing education system
- Give advise and training to the educators and give suggestion for improvements.
- Work closely with the children and teenagers to help them to cope with their past and to improve their social behavior
- Do family visits in the area of Duque de Caxias together with our social worker
- Help social worker to do administrative paper work. What are the requirements?

- Age minimum: 21 years

- Intermediate Portuguese skills

- 6 months - 2 years volunteer/trainee period

- Degree or experience in Psychology and Social Service

- Ideally experience in working with children and teenagers

Nutritionist Position available starting: Now! We are looking for volunteers with a degree or experience in nutrition to work with our children. You will work in conjunction with our Brazilian cooks. As a nutritionist at Casa do Caminho you will have the following key responsibilities

- Evaluate and improve the existing nutrition system

- Create a nutrition guide for the three houses

- Produce monthly nutrition plan

- Give advice and training to the cooks and give suggestions for improvements.

- Work closely with the children and teenagers to teach them about healthy eating What are the requirements?

- Age minimum: 21 years

- Intermediate Portuguese skills

- 6 months - 2 years volunteer/trainee period

- Degree or experience in Nutrition

- Ideally experience in working with children and teenagers

Educator/Social Mother/Father - Children

Social father positions available starting: Now!

Social mother positions available starting: July 2010

What are we looking for?

We are looking for volunteers with a degree or experience in working with children and teenagers. You will work daily shifts in conjunction with two other educadors. As an educador at Casa do Caminho you will have the following key responsibilities:

-

Supervise daily routines, especially bedtime, bathtime and meals

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Assist with getting the children ready for school

-

Helping them with their after school homework, classes, etc.

-

Organizing recreational activities

-

Teaching them social skills

-

Work with the Love & Logic behavioural System

-

Overall cleaning of the house

What are the requirements?

-

Minimum age: 21 years

-

Intermediate Portuguese skills

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6 months – 2 year volunteer period

-

Degree or experience working with children and teenagers

PlumberPositions available starting: March 2010 What are we looking for? We are looking for volunteers with experience in plumbing to make repairs in our three centres. You need to be creative with the limited supplies, tools and resources Casa do Caminho possesses.

What are the requirements?

-

Age minimum: 21 years

-

Intermediate Portuguese skills

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6 months - 2 year volunteer/trainee period

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Ideally experience in working with children and teenagers

CarpenterPositions available starting: March 2010 What are we looking for? Casa do Caminho is looking for a carpenter who can work on our three houses. We need repair for our roofs, windows, doors, beds and tables. We need a person who is flexible and able to work with a limited set of tools and materials. We have a large scrap yard of wood that you might be able to recycle, and some funds available to buy new material. What are the requirements?

-

Age minimum: 21 years

-

Intermediate Portuguese skills

-

6 months - 2 year volunteer/trainee period

-

Ideally experience in working with children and teenagers

CookPositions available starting: June 2010 What are we looking for? We are looking for volunteers with a degree or experience in cooking. We need someone to help with the weekend shifts and occasional shifts during the week if the

Brazilian cook is not available. Four meals a day are served for children, staff, and volunteers in the main kitchen. Cooking is done predominantly on a wood stove. What are the requirements?

- Age minimum: 21 years
- Intermediate Portuguese skills
- 6 months – 2 year volunteer/trainee period
- Previous experience cooking for large groups
- Ideally experience in working with children and teenagers

Educador/Social Mother – Teenage Girls House

Positions available starting: March 2010

- You will work daily shifts in conjunction with two other educators. As an educator at the teenage girls house (Casa CAM) you will have the following key responsibilities: Supervise daily routines – school, chores, meals, activities

- Helping them with their after school homework
- Accompanying them to their after school activities
- Organizing recreational activities
- Teaching them social skills
- Work with the Love & Logic behavioural System

Educador/Social Mother/Father – Teenage Boys House

Positions available starting: April 2010

What are we looking for?

We are looking for volunteers with a degree or experience in working with teenagers. You will work daily shifts in conjunction with two other educators. As an educator at the teenage boys house (Casa Heppenheim) you will have the following key responsibilities:

- Supervise daily routines – school, chores, meals, activities
- Helping them with their after school homework
- Accompanying them to their after school activities
- Organizing recreational activities
- Teaching them social skills
- Work with the Love & Logic behavioural System

What are the requirements?

- Minimum age: 21 years
- Advanced Portuguese skills
- 6 month – 2 year volunteer period
- Degree or experience working with children and teenagers

Marketing & Fundraiser

Positions available starting: April 2010

What are we looking for?

We are looking for volunteers with a degree or experience in marketing and fundraising. You will be based at our Language School in Ipanema where you will have full access to the internet and amenities there. You will work closely with our Director to help raise funds for our organisation. As a Marketing and fundraiser you will have the following key responsibilities:

- Promote Language School online
- Promote sales of our organic farming products
- Update current volunteer placements on various websites
- Source new (free) websites to advertise volunteer placements
- Grant writing – including sourcing new companies
- Organising fundraising events
- Contacting organisations for funds
- Fundraising for specific projects

What are the requirements?

- Minimum age: 21 years
- Intermediate Portuguese skills
- 6 month – 2 year volunteer period
- Degree or experience working with children and teenagers

Office Manager – Language School

Position available starting: August 2010

What are we looking for?

We are looking for volunteers with a degree or experience in running an office. You will be based at our Language School in Ipanema where you will have full access to the internet and amenities there. It is a very hands on position that requires you to be very organized and a good communicator. As an Office Manager you will have the following key responsibilities:

- Holding regular staff meetings with volunteers/teachers
- Monthly staff evaluation
- Organising the weekly staff & class schedule
- Cashflow management
- Promote Language School online
- Reception duties – meet and greet students
- Telephone liaison with potential students

What are the requirements?

- Minimum age: 21 years
- Intermediate Portuguese skills
- 6 month – 2 year volunteer period